

## DRAFT ADVERTISEMENT

GOVERNMENT OF INDIA, MINISTRY OF DEFENCE (DGQA)

### SENIOR QUALITY ASSURANCE ESTT (ARMTS) GCF POST,

JABALPUR (MP) – 482 011

Applications are invited for the following General Central Services, Group 'C' (Non-Gazetted), Non-Ministerial post on the prescribed application form. The No. of vacancies of various posts to be filled by direct recruitment are shown below:-

S. No.	Name of Posts & Pay scales	Total No. of vacancies	Category			
			UR	SC	ST	OBC
1.	<b>MTS (Office)</b> Rs. 18,000/- in the Pay Level-1 of Pay Matrix  (Rs. 5200-20200 + GP of Rs. 1800/- Pre-revised)	01	01	-	-	-
2.	<b>TECHNICIAN (SS)</b> Rs. 18,000/- in the Pay Level-1 of Pay Matrix  (Rs. 5200-20200 + GP of Rs. 1800/- Pre-revised)	02	02	-	-	-

### AGE LIMIT, QUALIFICATION, EXPERIENCE, ETC.

S. No	Name of post	Qualification	Age-Relaxation permissible beyond the Upper age limit
1.	<b>MTS (Office)</b>	<b><u>Essential Qualification</u></b> :  Matriculation (10 <sup>th</sup> class pass) from a recognized Board.	<b>18 to 25</b> years as on closing date of receipt of application.  (Age limit for Departmental Candidates upto 40 years) <b>Note</b> : The crucial date for determine age limit shall be the closing date for receipt of applications from the candidates and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul and Spiti Districts and Panghi Sub-division of Chamba District of Himchal Pradesh, Andman and Nicobar Islands of Lakashadweep.

**AGE LIMIT, QUALIFICATION, EXPERIENCE, ETC.**

S. No	Name of post	Qualification	Age-Relaxation permissible beyond the Upper age limit
2.	<b>TECHNICIAN (SS)</b>	<b><u>Essential Qualification</u> :</b>  (i) Matriculation or equivalent.  (ii) Industrial Training Institute certificate in the trades of <b>Machinist, Turner &amp; Fitter General Mechanic.</b>  Defence Services Tradesman course approved as such by the Central or State Government.	<b>18 to 27</b> years for General Candidates as on closing date of receipt of application.  (Age limit for Departmental Candidates upto 40 years) <b>Note :</b> The crucial date for determine age limit shall be the closing date for receipt of applications from the candidates and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul and Spiti Districts and Panghi Sub-division of Chamba District of Himchal Pradesh, Andman and Nicobar Islands of Lakashadweep.

**CLOSING DATE OF RECEIPT OF APPLICATIONS**

Within **21 days** after the date of publication of advertisement in the Employment News / Rozgar Samachar (For candidates belonging to Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of Jammu & Kashmir State. Lahaul and Spiti district and Pangi sub-division of Chamba district of Himachal Pradesh, Andaman & Nicobar Islands or Lakshadweep areas - within **28 days**).

**GENERAL INSTRUCTIONS AND ADDITIONAL INFORMATION FOR CANDIDATES**

1. Only Indian nationals/ Citizens need to apply.
2. The above post is temporary and is likely to be continued. The post may be transferable any where in India.
3. Applications typed or hand written giving the details as per enclosed application format, self attested copies of certificates along with two self addressed envelopes with Rs 40 stamps affixed on each addressed to "**The Senior Quality Assurance Officer, Senior Quality Assurance (Armts), GCF Post, JABALPUR - 482 011 (MP)**" must reach within 21 days (28 days for candidates of specified States) after the date of publication of this advertisement. This Establishment will not be responsible for postal delay.

4. New Contributory Pension Policy will be applicable.
5. Name of the post applied for must be clearly written on the top of envelope (in Bold letters). Separate application forms are required to be submitted by individuals applying for both the posts.
6. Question paper shall be bilingual i.e. in English & Hindi. The questions shall be objective multiple choice type questions on Numerical Aptitude, General Science, General Awareness & related to the above subject post.
7. The selection of candidates will be based on Written Examination, Trade/Skill test(**For Technician SS only**) , Medical Fitness and other formalities as per Govt. Orders. **As per the latest guidelines no interview will be held.**
8. A **recent passport size photograph** should be affixed at the marked place in the application form and attested by a Serving Gazetted Officer. Two additional copies of photograph should be sent alongwith the application duly affixed and attested by Serving Gazetted Officer on blank **Admit Card** (specimen given below).
9. Candidates should submit their applications along with **self attested** single copy of each certificates - (a) Age proof (b) Educational and qualified course Qualification – supported by appropriate Mark-sheets/Certificates (c) Experience certificate.
10. Serving Central/State Govt's candidates should apply through proper channel along with NOC from their employer and the application must reach within stipulated time.
11. No TA/DA is admissible for candidates for attending Written Test & applicable Skill/Trade Test conducted by this Establishment.
12. Recommendation/Source in any ways will be presumed as ineligibility & the candidature of such candidates will be rejected from the initial stage without assigning any reason.
13. Incomplete /incorrect/ unsigned/ late received applications will be rejected without any further intimation. Late receipt of application due to any reason including postal delay will not be accepted.
14. Merely satisfying the eligibility criteria does not automatically confer any right to the candidates to be called for written/other related test. In case, a large number of applications are received in response to the advertisement, it will not be possible / feasible for establishment to call all candidates for written exam / Trade/Skill Test, then Senior Quality Assurance Officer, SQA(A) GCF Post, Jabalpur reserve the right to shortlist the candidates.
15. Higher qualifications, if any need to be disclosed in the application form.

**SENIOR QUALITY ASSURANCE ESTABLISHMENT (ARMAMENTS),**  
**G.C. F. POST, JABALPUR : 482 011 (MP)**

Ref - Employment News / Rozgar Samachar Advertisement No. \_\_\_\_\_  
 & date \_\_\_\_\_

**APPLICATION FOR THE POST : \_\_\_\_\_**

For Office use only	
Srl. No. & Date of receipt	
Roll No.	

Affix your latest passport size photograph attested by Serving Gazetted Officer across the lower edge of photograph

- Name of the applicant : Shri/Smt/Kum \_\_\_\_\_  
 (In Block Capital letters) First Name Middle Name Surname
- Father/Husband's Name : Shri \_\_\_\_\_  
 (In Block Capital letters)
- Mother's Name (In Block Capital letters) Smt \_\_\_\_\_  
D D M M Y Y Y Y
- Date of Birth (in Christian era) Date Month Year  
 Attested copy of certificate to be attached) Day Month Year
- Nationality : \_\_\_\_\_
- Address in Block Capital letters
  - Present Address  
 For Correspondence / \_\_\_\_\_  
 Pin
  - Permanent Address \_\_\_\_\_  
 Pin
- Phone or Mobile No. & : \_\_\_\_\_  
 e-mail address \_\_\_\_\_

8. **Academic/Technical/Professional Qualification**

(Beginning from Matriculation or equivalent. Attested copies of certificates to be enclosed)

Examination passed	Board/University	Year of Passing	% of Marks

9. **Experience** (Particulars of all previous and present employment are to be furnished and attested copies of certificate to be attached)

Name of Office/ Institution	Post Held / Designation	Pay & allowances	Whether under Central or a State Govt or Public Sector Under-taking /Autonomous bodies / Private	Period of Service		Nature of duties (in details)
				From	To	

10. Extra curricular activities \_\_\_\_\_

**DECLARATION**

I solemnly declare that all the statement made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false / incorrect or ineligibility being detected before or after the written test / Trade/ Skill Test, my candidature will stand automatically cancelled.

List of enclosures:

Date:

(Signature of the Candidate)

**SENIOR QUALITY ASSURANCE ESTABLISHMENT (ARMAMENTS),**  
**G.C. F. POST, JABALPUR : 482 011 (MP)**

**ADMIT CARD**

(Two copies of this Admit Card should be attached with application form duly filled and signed by candidate)

For Office use only

Sr. No.
Roll No.

Affix your latest passport size photograph attested by Gazetted Officer across the lower edge of photograph

NAME OF POST : \_\_\_\_\_

NAME OF CANDIDATE : Shri/Smt/Kum \_\_\_\_\_

FATHER / HUSBAND'S NAME : Shri \_\_\_\_\_

PRESENT / CORRESPONDING : \_\_\_\_\_  
ADDRESS \_\_\_\_\_

Note: Original Certificates related with Age proof, Educational Qualification, Experience certificates, etc. have to be produced at the time of document verification otherwise your candidature would be cancelled.

Left thumb impression of the candidate

Date: \_\_\_\_\_ Signature of Candidate \_\_\_\_\_

**Davp/10203/11/0037/1718**